

**OZARKS TRANSPORTATION ORGANIZATION
BOARD OF DIRECTORS MEETING MINUTES
August 20, 2020**

The Board of Directors of the Ozarks Transportation Organization met at its scheduled time of 12:00 p.m. using the Zoom video conferencing platform. The meeting was also livestreamed on Facebook for public participation.

The following members were present:

Mr. Chuck Branch, Citizen-at-Large	Mr. Skip Jansen, City Utilities
Mr. David Cameron, City of Republic (a)	Mr. Andrew Lear, City of Springfield
Mr. Jerry Compton, Citizen-at-Large	Mr. Ralph Phillips, Christian County
Mr. Travis Cossey, City of Nixa (a)	Ms. Martha Smartt, City of Strafford (a)
Mr. Bob Dixon, Greene County	Mr. Dan Smith, City of Springfield (a)
Ms. Jan Fisk, City of Springfield	Mr. Richard Walker, Citizen-at-Large
Mr. Brad Gray, City of Willard (a)	Mr. Brian Weiler, Airport Board (a)

(a) Denotes alternate given voting privileges as a substitute for voting member not present

Others Present: Mr. Steve Campbell, Mr. Frank Miller, and Ms. Stacy Reese, MoDOT; Mr. Dave Faucett, Ms. Sara Fields, Ms. Natasha Longpine, Ms. Nicole Stokes, and Mr. Andy Thomason, Ozarks Transportation Organization.

Chair Cossey called the meeting to order at approximately 12:01 p.m.

I. Administration

A. Welcome and Roll Call

Self-introductions were not made due to the challenges associated with video conferencing.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Present	Mr. Skip Jansen	Present
Mr. David Cameron	Present	Mr. Andrew Lear	Present
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Present	Mr. Ralph Phillips	Present
Mr. Travis Cossey	Present	Ms. Martha Smartt	Present
Mr. Bob Dixon	Present	Mr. Dan Smith	Present
Ms. Jan Fisk	Present	Mr. Richard Walker	Present
Mr. Brad Gray	Present	Mr. Brian Weiler	Present

A quorum was present.

B. Approval of Board of Directors Meeting Agenda

Mr. Dixon moved to approve the August 20, 2020 agenda. Mr. Weiler seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	---	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

C. Approval of June 18, 2020 Meeting Minutes

Mr. Cameron moved to approve the minutes from the June 18, 2020 meeting. Mr. Dixon seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

D. Public Comment Period for All Agenda Items

Mr. Cossey stated there were several comments included in the packet. Also, there were some sent to the Board the day before the meeting, including one regarding bike and pedestrian improvements on Highway 160. Mr. Cossey asked if Ms. Fields had anything she would like to point out. Ms. Fields shared her excitement there has been input received from the public, especially regarding bicycle and pedestrian improvements.

E. Executive Director's Report

Ms. Fields thanked the Board for the wonderful participation and is looking forward to being able to meet in person again once it is safe to do so.

Ms. Fields reported on the OTO operation side. It was decided to outsource accounting and HR. Accounting took effect on July 1, 2020 with the start of the new fiscal year. She stated

after one-month, things are going well. The first payment request was submitted to MoDOT and approved. She said she believes it is working efficiently.

Ms. Fields also reported Nicole Stokes was hired as the Administrative Assistant. She stated Ms. Stokes is getting up to speed quickly. Ms. Fields added an HR firm was used to hire her, which was a good experience. Lynne Haggerman was the HR consultant who posted the job and screened all the applicants. There were over 80 applicants. Ms. Haggerman reviewed the applications and screened the best candidates. Ms. Fields and Ms. Haggerman were then able to interview several. Ms. Haggerman is also providing an HR audit for compliance and areas of improvement. She will be providing a full report in the next couple of weeks.

Ms. Fields stated OTO is continuing their planning activities. The Bicycle and Pedestrian Committee is continuing to look at trail planning and goals for trails over the term of the long range plan-2045. She said it is exciting to see that the trail network may double by then. The LCBT is continuing to collaborate on transit issues. The long range transportation plan is ramping up again. She reported, OTO was planning to attend the business expos in this spring for public input, which is always very successful, but were not able to do that because they were cancelled. Due to this, the survey has been reopened. To promote participation, the survey has been sent out through a Facebook boost. Also, OTO is working to do a direct mailing through sampling. This mailing could reach up to 10,000 people with a link to the survey to try and encourage participation. Ms. Fields advised Ms. Longpine has been meeting with the Transportation Collaborative in Springfield to gain their participation. OTO will continue with these efforts, despite some challenges.

Ms. Fields said OTO is still looking at priorities for the next round of the statewide transportation improvement program. She advised MoDOT opted not to do a new program this year, so OTO did not get any priorities added. An addition that would have been added is additional improvements to James River Freeway. MoDOT had already programmed improvements for the Glenstone interchange, and from 65 to National. Another addition would have been having National to Kansas Expressway widened, due to funding challenges, that was never realized. It was hoped the first part of I-44 would be programmed, which would have been widening from 65 to Glenstone. The plan was to use that as match for an INFRA grant and that INFRA grant was not approved or funded. It is planned to begin on I-44 and the intersection of CC and 22nd. There were no additional projects programmed. OTO is reviewing to see if conditions have changed enough over the past year to warrant reevaluating some priorities. OTO will be working with a committee of the Technical Planning Committee to examine that issue.

On the funding side, Ms. Fields stated there is no new news on additional Federal funding. She advised Federal funds for transportation had been left out of the Senate draft. There was additional funding in the House draft. It will have to wait to see if there is a new stimulus bill. Ms. Fields advised OTO is waiting on updated revenue numbers from MoDOT.

She stated MoDOT believes they have hit the bottom in regard to funding and are still assessing the situation and will hopefully know more this fall.

Ms. Fields advised locally, traffic is back to pre-pandemic levels. Statewide traffic is down about 10%. That is much improved from the 40% it was down in April. Those trends are holding nationwide.

Lastly, Ms. Fields stated the Articles of Incorporation had been amended earlier this year. Each member jurisdiction needed to adopt the updated articles so the accrual of assets would accrue to all 9 member jurisdictions. Previously, the assets only accrued to the City of Springfield. Ms. Fields advised she had received adopted Articles of Incorporation from the City of Nixa, Christian County and the City of Republic. She asked all jurisdictions to send that to her or get it on their City Council's agenda to do so.

Mr. Lear advised the Articles of Incorporation had been passed at a City of Springfield Council meeting. Mr. Gray, City of Willard, stated they also passed it.

F. MoDOT Update

Mr. Campbell stated MoDOT has been under high scrutinization on job hires for some time. He stated they are sliding out of that. They are focused first on winter operations. He advised there is one job opening currently but they just closed 25 job postings. Twenty-one of those were in the maintenance winter operations categories. The other 4 were front-line supervisors that were needed. He stated there are still a dozen or so openings in the works in the supervisor category that will post in 1 to 2 weeks. MoDOT's goal is to have 2 to 2.2 drivers available per winter operations vehicle. He advised they are over 50 people down within the district which has presented some staffing challenges.

Mr. Campbell said, looking forward to the STIP, there are 3 months of lettings that are published. The goal is to focus on the remainder of the lettings for the fiscal year. He said within the district there is a full letting schedule coming forward and there are some challenges. Statewide, several districts are wanting to pile jobs into the spring lettings. MoDOT tries to balance the lettings so it works out best for the industry as well as their staff.

Mr. Campbell confirmed what Ms. Fields reported regarding funding. He stated they do believe they have hit the bottom of the "trough" regarding revenue dips after COVID-19. He said they are looking forward to September where they can get another set of revenue numbers. At the beginning of August, the fuel tax was still lagging but the motor vehicle sales tax and registration fees made up the dip on the fuel side.

MoDOT's shared work structure reduced their availability by 20% which has impacted the production side. Mr. Campbell stated MoDOT is progressing nicely on the bulk of their projects, with several projects aimed to be completed this calendar year. These projects include the I-44 design build job, the Route 160 widening, and the Marshfield interchange. Mr. Campbell stated the Cape Fair bridge will be closed and rehabilitated, which is also

expected to be completed this calendar year. He advised, in downtown Springfield, the Chestnut bridge rehabilitation had its last concrete pour on the divider islands. There should be very little impact on traffic.

Mr. Campbell advised MoDOT has 2 weeks left in its shared work schedule. They will be back fully staffed after Labor Day. This will allow them to catch-up on the STIP side and internally, group employees together in a more productive fashion.

Mr. Campbell stated MoDOT has done a better than anticipated job in their striping program. He said their majors and regionally significant roads are 99% striped. He also stated they are well into their current round of mowing.

Ms. Reese advised, regarding the STIP, they are in their first 3 months (August, September, and October) and bid openings are scheduled and set. They are moving forward with their projects in that. They have been looking forward and compiling their at-risk projects. They plan to complete these projects within the fiscal year but may have to push them out 2 to 3 months due to resources being down because of shared work or environmental right-of-ways. She advised they are in hopes of getting the new letting schedule out.

Ms. Reese referenced a public comment that was received regarding signal timing at James River Freeway and National. She stated it was forwarded to Marc Lewis. They will be looking at this especially with school starting back-up.

Ms. Reese stated MoDOT was hoping to add the James River Freeway 6-laning beyond National. She advised, even though it did not officially get added to the STIP update, they are still doing some environmental work in the background.

G. Legislative Reports

No legislative representatives were present.

II. New Business

A. Amendment 12 to *Transportation Plan 2040*

Ms. Longpine reported there are 8 changes proposed to be made to the current long-range transportation plan, *Transportation Plan 2040*. Seven of the changes are additions to the Fiscally Constrained Project List. Earlier this spring OTO was intending to update the TIP and requested new projects from different communities. Seven of the projects submitted were not currently on the Constrained Project List. Due to their timing, OTO wanted to make sure they were in the plan. This allows these projects to be updated into the TIP. The eighth project is to change the functional class of McCracken in Ozark from a local to a collector on the Major Thoroughfare Plan.

Mr. Cameron made a motion to approve Amendment 12 to *Transportation Plan 2040*. Mr. Smith seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

B. Federal Functional Classification Change Request

Mr. Thomason reported that along with the City of Ozark's request to change their major thoroughfare plan for McCracken, they have also submitted a functional class change application. They are wanting to use some federal funds on a project on this road. To do that, they need to see that functional classification change. Mr. Thomason advised that a collector street can only connect or end at certain types of streets. To have this collector meet the standards, it will wrap around to connect to NN and to the intersection at Jackson and 3rd Street.

Staff recommends this approval. Mr. Thomason noted, this approval is not the final approval. If approved by the Board, it will be forwarded to MoDOT, who will then make an application to Federal Highway. Federal Highway will make the final decision on the classification change.

Mr. Branch made a motion to approve the Federal Functional Classification Change. Mr. Jansen seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

C. Administrative Modification Five to the FY 2020-2023 TIP

Ms. Longpine stated OTO is allowed, through its Public Participation Plan, to make administrative modifications, if they meet certain criteria. There are five different changes being made with this Administrative Modification Five. Two of them are technical corrections. Two are moving fiscal year funds from 2020 to 2021. The final one is splitting a project so part of the project can move forward quicker while the other is getting ready to go.

Ms. Longpine advised this agenda item was informational only.

D. Amendment Five to the FY 2020-2023 TIP

Ms. Longpine reported Amendment Five is the result of changes that are needed since OTO is not doing a new TIP this year. OTO wanted to make sure and update the TIP with the projects the jurisdictions are preparing to work on over the next few years. MoDOT had some changes as well, in relation to moving projects around.

Ms. Longpine provided an overview of the 45 additions or revisions to the FY 2020-2023 TIP.

Mr. Weiler made a motion to approve Amendment 5 to the FY 2020-2023 TIP. Mr. Lear seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	---	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

E. Major Thoroughfare Plan Variance Request

Mr. Thomason reported the City of Strafford is requesting two variances to the Major Thoroughfare Plan design standards. There is a multi-family development occurring in Strafford. The design standard change requests are on the amount of right-of-way that would be required to be dedicated, as well as driveway access and design.

Mr. Thomason advised for the right-of-way, there is currently 60 feet along Highway 125. It is currently shown on the Major Thoroughfare Plan as a primary arterial, so eventually a 4-lane divided road with a median and requiring 110 feet of right-of-way. OTO is working with the City of Strafford and the developer to meet the requirements made by MoDOT.

Given the current 30 foot to center that exists now, the developer would need to commit an additional 25 feet which is not possible with the way the development is drawn. The developer is requesting to dedicate an additional 10 feet. Then, there would be 40 feet from center on this side of Highway 125 instead of 55 feet. Given the development pattern that exists to the north, the full 55 feet would be unavailable in this segment anyway. OTO staff is okay with the reduced right-of-way dedication.

Mr. Thomason stated as far as the second variance, the access and driveway design, since it is envisioned as a primary arterial, this would be divided with a median. Given the spacing that is in play, the driveway for this development, with a strict reading of the OTO design standards, would be permitted and designed as a right-in, right-out driveway. He stated when looking at the existing volumes and the modeled future volumes, full access is probably appropriate. OTO does not want to grant the full access because that would inhibit the ability to put a median in later. Mr. Thomason advised there was discussion with MoDOT and with the TPC on how best to handle this. The developer requested a full access driveway. The TPC and OTO staff's recommendation is to permit the driveway as a right-in, right-out, but waive the design requirements for it to be built as a right-in, right-out, so it can function as a full access. The driveway could function as a full access until traffic volumes would require the expansion and the building of a median. No rights would be hampered with that construction.

Mr. Cossey requested Mr. Thomason display on the screen the site plan for discussion purposes to show the accesses being proposed. The site plan was made visible in the meeting. Mr. Thomason shared there is an access on the west to a residential street that will steer down to Route DD. The main access would be off Highway 125. This site plan is the original site plan when the developer was assuming, they would maintain the 30-foot right-of-way. There is a second drawing that shows a deceleration lane that MoDOT is going to ask them to build. The additional 10 feet of right-of-way that is requested will accommodate the deceleration lane. When the median is built in the future, they will still have access to go south bound by coming onto Ivy Lane and Route DD.

Mr. Thomason asked Ms. Smartt if she had any additional information. Ms. Smartt wanted to clarify if MoDOT was willing to permit it as a right-in, right-out only access but designed as full access. Mr. Thomason stated through discussions with MoDOT, this was the proposal. The TPC constructed the motion to follow the advice from MoDOT. Ms. Smartt advised the City of Strafford has been pro-active with this developer for them to do their due diligence. She stated they are interested in the safety of those on the highway and entering and exiting the driveway. Mr. Miller added they had been talking about how to apply design standards to the driveway permitting process which is a very different process.

Mr. Cameron made a motion to approve the Major Thoroughfare Plan Variances. Mr. Gray seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

F. Reasonable Progress Extension Requests

Mr. Thomason stated the last couple of years OTO has done some sizeable calls for projects for pedestrian, trail, and sidewalk projects in 2018 and 2019. During the call for projects and applications, reasonable progress standards are put in to make sure there are no funding balance issues, so the projects happen at a steady progress. This ensures they meet the deadlines, so the funds are not lost. When the balances were being reviewed and the timing of some of the projects that were awarded in 2018, it was noticed that approximately 75% of the projects were failing to meet one or more of their reasonable progress timelines. There are some intermediate dates to make sure projects are moving along. Also, there are big construction obligation deadlines, which are the major deadlines. According to the Reasonable Progress Standards, communities have two options. If they are not meeting reasonable progress, they can return the funds or request a one-time extension of the overall timeline. No one opted to return the funds. Some requested extensions. When the proposed timelines and projects that were obligated were reviewed, OTO determined the overall balances were sufficient and support the requested timeline extensions.

Mr. Cossey gave kudos to Mr. Lear, Mr. Smith, and the City of Springfield for staying on track. Mr. Thomason stated the City of Strafford and the City of Willard were awarded funds a meeting cycle earlier and were also on track.

Mr. Dixon made a motion to approve the Reasonable Progress Extensions. Mr. Smith seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye

Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

G. OTO 2020 Public Participation Plan

Mr. Faucett shared the update to the OTO Public Participation Plan. He advised all MPO's are required to adopt and maintain a plan for public involvement as per the Code of Federal Regulations. OTO updates their plan every three years. This is an update to the 2017 plan. The purpose of the plan is to serve as a policy guide for OTO staff to engage and inform the public on how to get involved in the planning process. The updated plan is a more interactive plan. There was a 45-day comment period regarding the PPP. Some comments were received and reviewed. A survey was sent out to interested parties. The results of the survey are included in the Plan.

Mr. Branch made a motion to approve the 2020 Public Participation Plan. Mr. Dixon seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

H. Year-End Financial Statements

Mr. Cameron reported the fiscal year of July 1, 2019 through June 30, 2020 report had been included in the packet. He stated some of the changes made by OTO regarding outsourcing, vacant positions, not having in-person meetings and staff not being able to travel created savings. He stated compared to last year, there is a very healthy fund balance. He also stated Ms. Fields has done a fantastic job during the pandemic by utilizing DocuSign and maintaining internal controls.

Mr. Dixon made a motion to accept the year-end financial statements. Mr. Gray seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye

Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	---
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

I. OTO Sunshine Law Custodian of Records

Ms. Fields advised OTO must appoint a custodian of records per the Sunshine Law which is required to happen by resolution. Previously, the Communications Clerk was the appointed position. Now, OTO would like to appoint the Administrative Assistant as the Custodian of Records. She stated an appointment of position is allowed instead of by name. OTO was advised by their attorney to get in compliance as soon as a new staff member was in place.

Mr. Cameron made a motion to adopt the OTO Sunshine Law Resolution naming the Administrative Assistant as the OTO Custodian of Records. Mr. Gray seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	Aye
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

III. Other Business

A. Board of Directors Member Announcements

There were no member announcements.

B. Transportation Issues for Board of Directors Member Review

There were no transportation issues to be considered.

C. Articles for Board of Directors Member Information

Ms. Fields noted the State Legislature and the Governor signed the repeal of the helmet law.

IV. Adjourn meeting

Mr. Smith made a motion the meeting be adjourned at 1:13 P.M. Mr. Jansen seconded the motion. A roll call vote was taken.

Member	Vote	Member	Vote
Mr. Harold Bengsch	Absent	Ms. Debra Hickey	Absent
Mr. Chuck Branch	Aye	Mr. Skip Jansen	Aye
Mr. David Cameron	Aye	Mr. Andrew Lear	Aye
Mr. Steve Childers	Absent	Mr. James O'Neal	Absent
Mr. Jerry Compton	Aye	Mr. Ralph Phillips	Aye
Mr. Travis Cossey	Aye	Ms. Martha Smartt	---
Mr. Bob Dixon	Aye	Mr. Dan Smith	Aye
Ms. Jan Fisk	Aye	Mr. Richard Walker	Aye
Mr. Brad Gray	Aye	Mr. Brian Weiler	Aye

The motion passed.

DocuSigned by:

Steve Childers

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Steve Childers

OTO Secretary