



OZARKS TRANSPORTATION ORGANIZATION
A METROPOLITAN PLANNING ORGANIZATION

LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

August 10, 2017

3:00 p.m.

OTO Conference Room

2208 W Chesterfield Blvd., Suite 101

Springfield, MO

ATTENDEES

Diane Gallion
Jeff Robinson
Andrew Seiler
Tim Dygon

JJ Bowler
Linda Starr
Megan Clark

STAFF PRESENT

Andy Thomason Scott Godbey

I. WELCOME AND INTRODUCTIONS

Ms. Gallion brought the meeting to order at 3:05pm. Brief introductions were made.

II. PUBLIC COMMENT

Ms. Gallion asked if anyone wished to make public comment on any agenda item. No public comments were made.

III. APPROVAL OF THE AUGUST 10, 2017 AGENDA

Mr. Dygon made a motion to approve the agenda of the August 10, 2017 meeting. Ms. Starr seconded the motion. The motion passed unanimously.

IV. APPROVAL OF THE MARCH 16, 2017 MINUTES

Mr. Robinson made a motion to approve the minutes of the March 16, 2017 meeting. Mr. Dygon seconded the motion. The motion passed unanimously.

V. OLD BUSINESS

a) Vehicle Purchases

Mr. Thomason reported that vehicles awarded in June 2016 had been ordered. The vehicles awarded during the December 2016 meeting are still under review by FTA.

VI. NEW BUSINESS

b) Ozark Area Transit Providers Brochure

Mr. Thomason reported he wanted to give the group a second opportunity to review the brochure before it was printed. Ms. Gallion and Ms. Clark gave feedback concerning typos and content. The group generally believed the new brochure had a lighter feel and was more appealing. Mr. Thomason said he had copied an older design of the brochure. Some members also expressed concern about some text that was cut off at the bottom of the page. Mr. Thomason said he intended to have the brochures printed “full-bleed” so the text would be visible.

There was some discussion about the quantity Mr. Thomason should print. Mr. Thomason proposed 200. Ms. Gallion expressed a desire to have 200 herself. Mr. Robinson said he could use 100. Ms. Bowler said she might take 20 for her office. Mr. Thomason said he would discuss the overall printing budget with Ms. Fields.

c) Program Management Plan

Mr. Thomason reported that it was time to update the Program Management Plan (PMP) for the 5310 program. This is simply a continuation of the effort to update the Transit Coordination Plan (TCP). The PMP is our agreed upon method for distributing 5310 funds. It provides transparency and allows the public to understand how to apply for funds. The PMP update process should be straight forward for three reasons: (1) the fundamental relationship between MoDOT, CU, and OTO is not changing, (2) the FAST Act did not modify the 5310 program, and (3) the TCP only proposed changing scoring criteria to better target vehicle awards.

Mr. Thomason said the TCP [SG1] included four new criteria. He had added those criteria, along with existing criteria, to a new scoring matrix. He wanted to provide more consistency and transparency to the scoring process. The new matrix included aspirational statements (scoring criteria) and a guide to assigning possible points. Ms. Clark, Mr. Robinson, and Ms. Gallion expressed some concern about the new matrix. Mr. Thomason reiterated his openness to change anything he proposed. If the group felt more comfortable with the old matrix format, he would revert to that layout. Mr. Robinson also expressed some concern about the overall point distribution of the matrix. He said MoDOT’s priorities in rural areas is for replacement of existing vehicles. He suggested the current point distribution does not indicate a priority for replacement. Mr. Thomason said weights can be adjusted to better emphasize replacement.

VII. OTHER BUSINESS

Mr. Thomason said he wanted to address the issue of LCBT membership. Ms. Davis decided to step down, as Thursdays are very busy for her. Ms. Bruton has taken a new job. The committee is currently

one person below minimum membership. Mr. Dygon is working with MoDMH^[SG2] to get a replacement for that organization. Mr. Thomason is scheduling a meeting with SCIL^[SG3] to see if a replacement can be identified for them as well. Mr. Thomason asked if the committee would support offering a position to Bill Anchor with Ozark Senior Center. There was some discussion about who Mr. Anchor was, but the group thought it was appropriate. Mr. Robinson also suggested involving either, or both, the Christian County or Greene County Senior Tax board in the LCBT. Everyone supported that idea. Mr. Robinson and Ms. Bowler offered to help make contact with the Senior Tax Boards.

Mr. Robinson shared the new Christian County service^[SG4] is going very well. They are looking to add a few riders now that the service is a little more established.^[SG5] It is available to the general public, with an emphasis on employment trips.

VIII. ADJOURNMENT

Ms. Starr made a motion to adjourn at 3:50. Mr. Robinson seconded the motion. The motion passed.