

**OZARKS TRANSPORTATION ORGANIZATION
TECHNICAL PLANNING COMMITTEE MEETING MINUTES
November 18, 2020**

The Technical Planning Committee of the Ozarks Transportation Organization met at its scheduled time via Zoom video conferencing. A quorum was declared present and the meeting was called to order at approximately 1:35 p.m. by Chair Andrew Nelson.

The following members were present:

<p>Mr. Rick Artman, Greene County Mr. Steve Bodenhamer, City of Battlefield Ms. Kristy Bork, Springfield/Branson Airport (a) Ms. Paula Brookshire, City of Springfield (a) Mr. Matt Crawford, City Utilities Transit Ms. Dawne Gardner, City of Springfield (a) Mr. Martin Gugel, City of Springfield Mr. Adam Humphrey, Greene County (Chair)</p>	<p>Mr. Joel Keller, Greene County (a) Ms. Mary Kromrey, Ozark Greenways Mr. Frank Miller, MoDOT Mr. Andrew Nelson, City of Republic Ms. Britni O'Connor, MoDOT Mr. Jeremy Parsons, City of Ozark Mr. Cole Pruitt, Missouri State University</p>
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(a) Denotes alternate given voting privileges as a substitute when voting member not present

Others present were: Ms. Brandie Fisher, City Utilities; Mr. John Montgomery, Ozark Greenways; Ms. Stacy Reese, MoDOT; Mr. Chris Tabor, City of Republic; Mr. David Faucett, Ms. Sara Fields, Ms. Natasha Longpine, Ms. Nicole Stokes, and Mr. Andy Thomason, Ozarks Transportation Organization.

I. Administration

A. Introductions

Chair Andrew Nelson welcomed everyone and requested introductions by a roll call.

Member		Member	
Artman, Rick	Present	Keller, Joel	Present
Bodenhamer, Steve	Present	Kromrey, Mary	Present
Bork, Kristy	Present	Miller, Frank	Present
Boone, Chris	Absent	Nelson, Andrew	Present
Brookshire, Paula	Present	O'Connor, Britni	Present
Brown, Randy	Absent	Parsons, Jeremy	Present
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Present	Pruitt, Cole	Present
Gardner, Dawne	Present	Roussell, Jeff	Absent
Gugel, Martin	Present	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Present	Wiesehan, Todd	Absent

A quorum was present.

B. Approval of the Technical Planning Committee Meeting Agenda

Mr. Humphrey made a motion to approve the Technical Planning Committee Meeting Agenda for November 18, 2020. Mr. Pruitt seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	-	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	-
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

C. Approval of the September 16, 2020 Meeting and September 30, 2020 E-Meeting Minutes

Mr. Artman made a motion to approve the minutes from the September 16, 2020 Technical Planning Committee Meeting and September 30, 2020 E-Meeting. Mr. Humphrey seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	-	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	-
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

D. Public Comment Period for All Agenda Items

There were no speakers to address the Committee.

E. Staff Report

Ms. Fields stated OTO is continuing work on the Long Range Plan, *Destination 2045*. The survey for public input is still on-line and OTO is conducting drawings for gift cards for survey participants.

OTO has been focusing on the Major Thoroughfare Plan and design standards and understanding the differences between them and how they are being used.

Ms. Fields reported the Bicycle and Pedestrian Advisory Committee is continuing work on the trail component of the Long Range Plan. They are focusing on what can be accomplished in 20 years and what some good goals would be for the Plan.

Ms. Fields said revenues are still projected to be down due to lower fuel usage.

F. Legislative Reports

There were no legislative reports.

G. MoDOT Report

Mr. Miller reported they had a planning workshop with their planning partners where they usually prioritize Southwest District projects outside of the OTO area. This year it had a different format. They did not prioritize projects, instead they included OTO and OTO members to hear presentations from MoDOT and gave each of the planning partners time to report on what issues there were in their respective areas. They also had a presentation from their Financial Services Director whose division oversees MoDOT's funding projections. The Director shared the challenges of trying to project funding this year due to the uncertainty of the economy and COVID-19. The latest report showed a slight downward trend in revenues compared to previous months. On the Federal side, the FAST Act was extended another year.

Mr. Miller reported MoDOT is down approximately 430 operations employees statewide. This includes permanent, part-time, and temporary positions for the snow season. This creates a possible difficult situation with staffing. If a maintenance building would be quarantined, staff would have to be redistributed. Currently, per their policy, MoDOT is not doing any overnight travel due to the pandemic which could create challenges in staffing coverage. Ms. Reese added, 80 counties out of Missouri's 114 counties only have one maintenance building.

Mr. Miller stated January and February would be the time frame when they will be looking at projects and funding for the TIP.

Ms. Reese said MoDOT had a meeting with their Governmental Relations Staff. They shared Missouri has approximately 25% new Legislators. They will have conversations and virtual meetings to help educate the new Legislators and advise them of the Legislative Priorities for MoDOT and the Southwest District.

II. New Business:

A. Annual Listing of Obligated Projects

Ms. Longpine reported OTO is required by federal law to publish an Annual Listing of Obligated Projects. The OTO Federal Fiscal Year 2020 Annual Listing of Obligated Projects was made available in the Agenda Packet for member review. Ms. Longpine noted, the Federal Fiscal Year 2020 included the time period from October 1, 2019 to September 30, 2020 and this listing is required to be published by December 30, 2020.

Mr. Humphrey made a motion to recommend approval of the Annual Listing of Obligated Projects to the Board of Directors. Mr. Artman seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	-	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	Aye
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

B. FY 2020-2023 TIP Administrative Modification Numbers Six and Seven

Ms. Longpine stated there were 14 items included as part of Administrative Modification 6 to the FY 2020-2023 Transportation Improvement Program. The basis for the Administrative Modifications were moving project's funds to another Fiscal Year provided they are not being moved into or out of the first four FY's of a TIP.

There were 2 items included as part of Administrative Modification 7 to the FY 2020-2023 Transportation Improvement Program.

TIP administrative modifications are minor revisions which can simply be made by OTO staff after verification that the change(s) falls into this category. Notification of administrative modifications are provided to the Technical Planning Committee, Board of Directors, MoDOT, and ONEDOT. TIP administrative modifications require no public comment period. OTO staff ensures fiscal constraint is maintained.

Ms. Longpine stated this was informational only.

C. Amendment Number Seven to the FY 2020-2023 TIP

Ms. Longpine stated there are 12 items requested by MoDOT and OTO members included as part of Amendment Number Seven to the FY 2020-2023 Transportation Improvement Program. Ms. Longpine highlighted the items.

Mr. Crawford made a motion to recommend approval of the FY 2020-2023 Transportation Improvement Program Amendment Seven to the Board of Directors with the correction of Item #12, the Walnut Street Bridge, moving construction to 2022 instead of 2021. Mr. Gugel seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	-	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	Aye
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

D. September 30, 2020 Federal Funds Balance Report

Ms. Longpine reported OTO has allocated Urban Surface Transportation Block Grant (STBG-Urban) funds, formally known as STP-Urban funds, each year through MoDOT from the Federal Highway Administration. MoDOT enacted a policy of allowing no more than three years of this STBG-Urban allocation to accrue. If a balance greater than 3 years accrues, funds will lapse (be forfeited).

OTO has elected to sub-allocate the STBG-Urban funds among the jurisdictions within the MPO area. Each of these jurisdiction's allocations are based upon the population within the MPO area. OTO's balance is monitored as a whole by MoDOT, while OTO staff monitors each jurisdiction's programmed funds, so a project is only subtracted from the balance upon obligation from FHWA. OTO receives reports showing the projects that have been obligated. MoDOT's policy allows for any cost share projects with MoDOT that are programmed in the Statewide Transportation Improvement Program, although not necessarily obligated, to be subtracted from the balance. The next deadline to meet the MoDOT funds lapse policy is September 30, 2021.

Staff has developed a report which documents the balance allowed, the balance obligated, and the balance that needs to be obligated by the end of the Federal Fiscal Year in order to not be rescinded by MoDOT. The report also outlines projects programmed to use STBG-Urban funding, so jurisdictions can have a clear picture of what is remaining.

Congress continues to propose rescissions as part of the annual budgeting process. The only action that prevents a rescission of federal funding is obligation. It is recommended that this funding be obligated as quickly as possible to protect against further rescissions. The OTO intersection cost share program has helped to commit these funds, however, without obligation, the total OTO balance is subject to rescission. OTO commends those who have taken action to plan for the use of available funds.

Ms. Longpine reported no action is required; however, OTO is requesting each jurisdiction review the report for any inaccuracies or changes in project status and advise staff. There were two corrections already made, two projects for the City of Springfield were listed twice.

E. Safety, System Condition, System Performance, and Transit Safety Targets

Ms. Longpine stated MAP-21 established and the FAST Act maintained a performance-based approach to transportation investments, creating National Performance Goals. In keeping with these goals, State Departments of Transportation and Metropolitan Planning Organizations are required to establish targets. Each target has its own requirements and timelines. This year, four types of performance targets will be reviewed: safety, system condition, system performance, and transit safety.

Ms. Longpine reviewed each performance target and their individual targets.

Mr. Pruitt made a motion to recommend approval of the proposed targets to the Board of Directors. Mr. Parsons seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	Aye	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	Aye
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

F. TPC Chair Rotation

Ms. Fields stated in 2003, the Technical Planning Committee voted to establish a rotation schedule for the chairmanship of the Technical Planning Committee. This rotation, as noted in the agenda packet, has been followed since. The Chairman-Elect serves as the Chair in absence of the Chairman.

Todd Wiesehan of Christian County will be serving as Chair in 2021. The chairman-elect will be from Battlefield.

Mr. Crawford mad a motion to elect the Technical Planning Committee Chairman-Elect for 2021. Mr. Humphrey seconded the motion. Chair Nelson asked for a roll call vote.

Member		Member	
Artman, Rick	Aye	Keller, Joel	Aye
Bodenhamer, Steve	Aye	Kromrey, Mary	Aye
Bork, Kristy	Aye	Miller, Frank	Aye
Boone, Chris	Absent	Nelson, Andrew	Aye
Brookshire, Paula	Aye	O'Connor, Britni	Aye
Brown, Randy	Absent	Parsons, Jeremy	Aye
Caulfield, John	Absent	Perches, Danny	Absent
Crawford, Matt	Aye	Pruitt, Cole	Aye
Gardner, Dawne	Aye	Roussell, Jeff	Absent
Gugel, Martin	Aye	Shaw, Travis	Absent
Hall, Ezekiel	Absent	Vomund, Janette	Absent
Humphrey, Adam	Aye	Wiesehan, Todd	Absent

The motion passed.

G. TPC 2021 Schedule

Ms. Fields stated the staff has modified the meeting schedule for 2021 to have the Technical Planning Committee meet in even numbered months. This is being proposed to align the TIP to the State of Missouri's fiscal year.

This item was for discussion only. No motion was requested.

III. Other Business

A. Technical Planning Committee Member Announcements

Ms. Gardner reported the new Traffic Engineer for the City of Springfield is Brett Foster.

B. Transportation Issues for Technical Planning Committee Member Review

There were no issues presented.

C. Articles for Technical Planning Committee Member Information

Chair Nelson noted there were articles of interest included in the Agenda Packet. There was no discussion.

IV Adjournment

With no additional business to come before the Committee, Ms. Kromrey moved to adjourn the meeting. Mr. Gugel seconded the motion. The motion passed. The meeting adjourned at approximately 2:14 p.m.

DocuSigned by:

Todd Wiesehan

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Todd Wiesehan

Technical Planning Committee Chair