



LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

Date: March 12, 2015
Time: 1:30 p.m.
205 Park Central East
Springfield, MO 65806

ATTENDEES

Patricia Click, NAMI	Colleen Neil, United Way
Tim Dygon, Arc of the Ozarks	Jeff Robinson, OATS Inc
Kathleen Featherstone, Dept of Mental Health/Spro	Andrew Seiler, MoDOT
Howard Fisk, Fisk Limousines	Dan Watts, SMCOG
Diane Gallion, City Utilities - Transit	Leslie Boughton, Boughton & Associates LLC.

STAFF PRESENT

Curtis Owens, OTO Sara Fields, OTO Natasha Longpine, OTO Debbie Parks, OTO

1. WELCOME AND INTRODUCTIONS

Introductions were made of everyone in attendance.

2. PUBLIC COMMENT

No public comment was made.

3. APPROVAL OF AGENDA

Kathleen Featherstone made a motion to approve the March 12, 2015 agenda. Diane Gallion seconded. The motion passed unanimously.

4. APPROVAL OF SEPTEMBER 25, 2014 MINUTES

Kathleen Featherstone made a motion to approve the January 8, 2015 minutes. Tim Dygon seconded. The motion passed unanimously.

5. UNFINISHED BUSINESS

a. 5310 Selection Update

Curtis Owens explained the 5310 projects selected during the last application cycle have been submitted to FTA. He contacted MoDOT for a progress update of the projects. Christy Evers with MoDOT did not have any news of FTA approval at this time. Diane Gallion with the City Utilities

mentioned that their 5310 projects were approved by FTA. OTO staff will continue to monitor the progress of project approval.

Information only

b. 2015 Funding for Section 5310

Curtis explained FTA has released 8/12 of 5310 funds for the 2015 grant cycle, which is equal to \$170,531. It is expected that the remaining 4/12 will be released later this year. The total 2015 funds would be approximately \$255,796. The total available amount would break down as follows (\$140,688 = 55%), (\$89,528 = 35%), and (\$25,796 = 10%). Curtis reminded the group that approximately \$77,613 of traditional funds of the 55 percent was still available from the 2013/2014 application process. Discussion about the availability of the 2015 applications concluded that applications would most likely be available about June of 2015.

c. 5-Year Implementation Plan Progress (Status of Actions)

Curtis explained the uncompleted items for 2014 might be better completed if the LCBT could better understand the 2-1-1 system. Curtis contacted United Way's 2-1-1 coordinator to come and speak to the LCBT on how the system works and what actions the LCBT could take to enhance the program. Curtis explained the remaining items for 2014 could be completed in a way of utilization and enhancement of the 2-1-1 system. He further explained the 2015 actions items were heavy on the media actions and would need a committee organized to move through this action list.

The Media Committee would be to setup to discuss key actions that could be taken to organize human service agency public outreach. This information could be used for radio air time, newspaper ads and other outreach methods. Agencies would need to designate a spokesperson to participate on the media committee. It was recommended that agencies should use the best media spokesperson to participate in the Media Committee. The LCBT designations include: DMH/SPRO's resource representative - TBA, The Arc of the Ozarks - Clift Beuterbaugh, NAMI - Trish Click, CU - Jamie Dopp, OTO - Staff.

Information only

6. NEW BUSINESS

a. In-Kind Match

Debbie Parks with OTO explained the In-Kind Match purpose was to help OTO match a federal planning grant. The federal government allows OTO to charge \$21.17 per hour for non-federally paid staff to match the planning grant. She asked that each eligible committee member simply sign and date the form for OTO records. This would allow OTO to count each meeting's time as in-kind matching funds.

b. 2-1-1 Enhancement Discussion

Colleen Neill, the Southwest Resource Specialist for United Way, explained that 2-1-1 is a web based or call-in program that allows users to find human services at the local level. The 2-1-1 program is funded by the United Way and the Missouri Foundation for Health. Agencies can include service information as a resource for 2-1-1 public use. The website is listed as 211helps.org where anyone can look up service information. 2-1-1 is updated annually through

phone calls, email or faxed letters by United Way or agencies may also update their own information by setting up a login to the website.

The LCBT viewed the 2-1-1 website and tried to pull up the transportation options. It was suggested that a transportation link should be included. Colleen informed the LCBT that some agencies might be shown as a transportation provider even though they provided many other services.

It was explained that the purpose of contacting Colleen was to help find an enhancement activity to the 2-1-1 system to help fulfill 2014 activities of the 5-Year Implementation plan. When asked "what was the number one action the LCBT could undertake to enhance the system?" Colleen said "simply updating the registry would be the number one action to help enhance this system." Secondly, share the 2-1-1 information could be shared with their clientele.

Information only

7. OTHER BUSINESS

a. LCBT Membership

Curtis Owens shared an email from Trent Simms with the Community Partnership of the Ozarks. Trent has asked to be removed from the LCBT.

Kathleen Featherstone asked if a CU Transit wall map could be made available. Sara Fields volunteered to print these maps in house if a current PDF was made available. Diane Gallion will forward a current PDF to OTO staff for printing.

b. Next meeting May 14, 2015

The next meeting will be held at the OTO office on May 12, 2015 at 1:30 p.m.

Information only

8. ADJOURNMENT

The meeting was adjourned by Chair Howard Fisk