



## LOCAL COORDINATING BOARD FOR TRANSIT MEETING MINUTES

Date: May 23, 2013

Time: 1:30 p.m.

Ozarks Transportation Organization Conference Room  
205 Park Central East, Suite 212

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### ATTENDEES

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Mike Deken, Abilities First

Kathleen Featherstone, Dept of Mental Health/Sprd

Scott Kosky, OATS Inc

Leslie McCafferty, Burrell

Jeff Robinson, OATS, Inc

Andrew Seiler, MoDOT

Linda Starr, SWI Industrial Solutions

Cari Wright, SW Center for Independent Living

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### STAFF PRESENT

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Sara Fields

Curtis Owens

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### 1. WELCOME AND INTRODUCTIONS

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Introductions were made of everyone in attendance.

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### 2. APPROVAL OF AGENDA

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Kathleen Featherstone made a motion to approve the May 23, 2013 agenda. Scott Kosky seconded. The motion passed unanimously.

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### 3. APPROVAL OF MINUTES

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Linda Starr made a motion to approve the March 28, 2013 meeting notes. Leslie McCafferty seconded. The motion passed unanimously.

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### 4. UNFINISHED BUSINESS

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- a. Curtis Owens gave an update to the LCBT of the current 5310 funding guidance. He informed the LCBT that there have not been any changes concerning FTA guidance since the last meeting other than the OTO area apportionments have slightly increased to \$250,119. The LCBT has already allocated some of these funds for FY13 in the amount of \$57,762 for two vehicles. The remaining \$192,357 will be allocated according to FTA guidance once it is provided, or possibly combined with the FY14 allocation. The first opportunity for project selection is still undetermined but could be as early as October 2013. Under the MAP-21 the designated recipient has the authority to distribute the funding. At this time no determination of who will administer the 5310 program has been made.

Curtis also reminded the LCBT that MoDOT does have a vehicle repair program for those awarded vehicles that were purchased with 5309, 5310 or 5311 funds. This is a repair

program that is funded by monies that are returned to MoDOT from previously awarded vehicles through one of these programs. He informed the LCBT that if more information is needed or someone had question please let him know and he will contact MoDOT for further information.

Information Only

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## 5. NOTES FOR NEW BUSINESS

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Curtis discussed the Transit Coordination Plan's strategies and actions, which is section 7 of the plan. He explained that the plan will need and update once MAP-21 is fully implemented because it is the guiding document for the LCBT. He asked that the LCBT take a look at Section 7 of the plan and make future recommendation for workshops. He also recommended that the LCBT continue to learn about each agency through tours and information pamphlets.

Sara Fields asked if the LCBT has any ideas about the single source website listing local agencies as described in section 7 of the plan. She asked if the LCBT would be interested in OTO staff help in the development of a single source website that could be updated annually. The LCBT has discussed having a single source website to promote agencies information in past meetings. He also mentioned the difficulties that the local 211 system encounters, specifically the update of agency information. Sara mentioned that the OTO might be able to support the development and annual update of a website.

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## 6 OTHER BUSINESS.

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- a. Scott Kosky informed the LCBT that he is retiring and that Jeff Robinson will be assuming his position on the LCBT. Sara Fields requested that OATS submit a letter in writing informing the group of this change.
- b. Scott Kosky asked "when the application for the 5310 would be available?" Curtis responded that FTA guidance should be available in early fall and that the time line is pending the guidance.
- c. Curtis asked that if anyone had a topic for future meetings please discuss or forward their information to him.
- d. Next LCBT meeting schedule for July 25, 2013

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## 7. ADJOURNMENT

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Kathleen Featherstone motioned to adjourn the meeting. Scott Kosky seconded the motion. The motion passed unanimously.

The LCBT meeting was immediately followed with a presentation given by Sheryl West. Cheryl presented to the group Employer Liability and Distracted Driving. She informally discussed the responsibility of employer and the driving policy and actions that some agencies have implemented. A Power Point presentation was used and handout materials were available to all that attended.