

**OZARKS TRANSPORTATION ORGANIZATION
BOARD OF DIRECTORS MEETING MINUTES
June 16, 2016**

The Board of Directors of the Ozarks Transportation Organization met at its scheduled time of 12:00 p.m. in the Ozarks Transportation Organization Large Conference Room in Springfield, Missouri.

The following members were present:

Commissioner Bob Cirtin, Greene County (Chair)	Mr. Ken McClure, City of Springfield
Ms. Becky Baltz, MoDOT	Mr. J. Everett Mitchell, City of Willard (a)
Commissioner Harold Bengsch, Greene County	Mr. Andy Mueller, MoDOT (a)
Mr. Brian Bingle, City of Nixa (a)	Mr. James O’Neal, Citizen-at-Large
Mr. Steve Bodenhamer, City of Strafford (a)	Mr. Dan Smith, City of Springfield
Mr. Steve Childers, City of Ozark (a)	Mr. Steve Stewart, City Utilities
Dr. Elise Crain, Citizen-at-Large	Mr. Richard Walker, Citizen-at-Large
Mr. Jerry Compton, Citizen-at-Large	Mr. Brian Weiler, Airport Board (a)
Mr. Warren Griffith, City of Battlefield	Commissioner, Ray Weter, Christian County

(a) Denotes alternate given voting privileges as a substitute for voting member not present

The following members were not present:

Mr. Mokhtee Ahmad, FTA	Mr. Jared Keeling, City of Republic (a)
Mr. Brian Buckner, City of Republic	Mayor Susan Krieger, City of Strafford
Mr. Chris Coulter, Greene County (a)	Mr. Bradley McMahan, FHWA
Mr. John Elkins, Citizen-at-Large (a)	Mr. Steve Meyer, City of Springfield (a)
Mr. Craig Fishel, City of Springfield	Mr. Mark Schenkelberg, FAA
Mayor Rick Gardner, City of Ozark	Mayor Brian Steele, City of Nixa
Mayor Corey Hendrickson, City of Willard	Mayor Bob Stephens, City of Springfield
Mayor Debra Hickey, City of Battlefield (a)	

Others Present: Mr. Jon Spence, Greene County Commission Office; Mr. Dan Wadlington, Senator Roy Blunt’s Office; Mr. Carl Carlson, Olsson Associates; Mr. Joshua Boley, Ms. Sara Fields, Ms. Natasha Longpine, and Ms. Debbie Parks, Ozarks Transportation Organization; Mr. Frank Miller, MoDOT.

Commissioner Cirtin called the meeting to order at 12:00 p.m.

I. Administration

A. Introductions

B. Approval of Board of Directors Meeting Agenda

Commissioner Bengsch made the motion to approve the Board of Directors meeting agenda. Dr. Crain seconded and the motion carried unanimously.

C. Approval of the April 21, 2016 Meeting and the June 2, 2016 E-meeting Minutes

Mr. Weiler made the motion to approve the April 21, 2016 meeting and the June 2, 2016 e-meeting minutes. Mr. McClure seconded and the motion was carried unanimously. Ms. Parks mentioned that there was an error on the minutes that had been corrected before the meeting. The minutes had referred to Becky Baltz being in attendance and not in attendance at the April 2016 meeting. It was corrected to show Becky Baltz at the meeting.

D. Public Comment Period for All Agenda Items

None.

E. Executive Director's Report

Ms. Fields stated that the Community Partnership of the Ozarks has developed a transportation subcommittee to specifically look at how transportation can help make a difference in moving people out of poverty in NW Springfield. The final report will be out this summer. One of the recommendations that the OTO is planning to assist with, is developing a website using the current "Lets Go Smart" framework to be a one stop shop for transportation information including trails, bus routes, carpooling, bike share, low interest auto loan program, etc. Basically any program that the community is sponsoring.

There are 3 great things happening with transportation projects right now. The STIP is addressing some expansion projects, the local intersection cost share partnering with the SW district and a general revenue funded statewide cost share for all modes of transportation.

With MAP-21 and carried into the Fast Act, there are several sets of administrative rulemaking from FHWA and FTA. These rules are spelling out how MPOs comply with the performance measures required under the new law. Basically, there are measures for safety, pavement and bridges, congestion and planning. The safety rulemaking is completed and OTO will be expected to report on 5 measures of safety including number and rates of fatalities, severe injuries and bicycle and pedestrian related accidents. The pavement and bridge measures are expected this fall. The congestion measures will be out next year. The planning rule was completed in May. The planning rule is going to require MPOs to bring the LRTP and the TIP in line with all the measures. Basically, staff will have to show how the projects selected for funding advance the national performance goals. There will be a lot of agenda items relating to this in the future.

Ms. Fields stated that there is a new employee Andy Thomason, from the Lake of the Ozarks Council of Governments. Andy Thomason had interned with SMCOG. He has a Bachelors from MSU in Planning and a Master's in Planning from Kansas State. Mark Scott, a student in the MSU Planning Program, has also been hired as an intern. She mentioned she will be on vacation on the week of the July 24th. The Missouri Highway and Transportation Commission is going to meet on August 3, 2016.

F. MoDOT Update

Ms. Baltz stated that Ms. Fields had mentioned the STIP approval by the Missouri Highway and Transportation Commission scheduled for the July meeting in St. Louis. MoDOT is adding some expansion projects. MoDOT is able to do that, since an Asset Management Plan is being used. Staff is examining each area and district to see if the system can be maintained in the current condition. The OTO area fortunately has enough funds to maintain the system, plus a little extra. That has allowed MoDOT to add the expansion projects that will help with safety and congestion in parts of the OTO area.

The \$20 million Cost Share Program was also mentioned. The Legislature passed in the State budget, a \$20 million Cost Share Program for transportation out of the General Revenue fund. This is something new and not normally done as part of the budgeting process of the State. MoDOT is working diligently to get that money distributed quickly because it takes a little while to put those together. Information just came out about the Cost Share Program that Ms. Fields shared with the jurisdictions. Some of the highlights of the program are the applications are due by July 29th. There is a pretty quick turnaround time line on it. A third of the funding will go to multimodal projects and sidewalks and the other two-thirds will go to highways and bridges. If there are not enough multimodal projects submitted, then the rest of those funds will go to highways and bridges. There will be priority given to projects that address safety and taking care of the system. There will be more points if it is on the State system and if there is at least 70 percent of the cost of the project, there are more points given. Higher points are given for true local funds with no federal match. More points are awarded for being farther along in the project.

Ms. Baltz gave an updated on the Chestnut Expressway and US 65/CC/J project. She passed out a postcard with QR code for information on the Chestnut project.

Commission Curtin inquired when the completion date of the widening of US 65 at Evans Road. Ms. Baltz stated sometime next year. There is a lot of bridge work to do on that project so it will take time. The one location that is consistently flagging alerts is US 65 from CC so MoDOT decided to add more capacity.

G. Legislative Reports

Mr. Wadlington stated that transportation was not being discussed in Congress. Currently the topic is gun control and terrorists, not transportation.

II. New Business

A. Administrative Modification 7 to the FY 2015-2018 TIP

Ms. Longpine stated that this is Administrative Modification 7 to the FY 2015-2018 TIP. The OTO Public Participation Policy allows staff to make minor modifications, without going

through the full approval process. In this case, there was a change made reflecting the actual cost of vehicles ordered through the Elderly and Disabled Transportation Program available through the Federal Transit Administration. The prices are inflated by a few percent when the applications are submitted. Over time the real cost of the vehicle is obtained and those details are reflected in the publication of the TIP projects.

B. Federal Funds Balance Report

Ms. Longpine stated that the agenda contains a complete copy of the Federal Funds Balance Report. There was a shorter version at the Board of Directors Training. There is a dwindling Cost Share Balance for counting towards the STP-Urban balance. Right now there is about \$13 million in balances after the Cost Shares. There are additional funds coming each year with the Transportation Bill.

Something new in this year's report, is each communities page has the program amounts on the bottom. Staff have taken the amounts in the TIP and have shown the future amounts committed and added on top the projected funds that will be received with the new transportation dollars coming down. It shows the perspective 2017 to 2020 balances. There is a pretty large balance of TAP funding. A lot of projects are getting ready for bid. There are a few that will probably be seen coming back for an extension of the Reasonable Progress Policy, but most are going out for bid. Hopefully that balance will drop fast. There has been some discussions and information come out regarding the discontinuation of the BRM Program or On-System Bridge Program. The OTO balance is going towards the Mt. Vernon Bridge over Jordan Creek in the City of Springfield. That should use up the OTO balance. Bridges change all the time, but the OTO is getting to the point that putting money on projects was getting challenging.

C. LRTP Draft Constrained and Unconstrained Project List

Ms. Longpine stated that this is the accumulation of the work that has been put into the Long Range Transportation Plan. It is the goal setting, envisioning and development of priorities of projects for the region. Those turn into factors that are used to prioritize the projects that will be needed for the area through now and 2040. The submitted projects have been prioritized. A copy of the factors has been included in the agenda. The LRTP subcommittee went through and decided how much could be afforded between now and 2040. This is reflective of how much money is projected to come in between now and then. Money has also been set aside for maintenance, safety, rail and scoping. Bicycle and pedestrian projects are also included, but those are harder to pin point specific projects. That left the area with about \$717 million available to prioritize for projects, which is inflated through 2040. At the end of the day, the constrained list leaves about \$6 million on the table. If some unforeseen projects come up, hopefully those will be able to be included. The Unconstrained Projects List include the projects that funding cannot be identified for. Those add up to about \$680 million uninflated. The projects will go into the plan. That is what is used to direct projects into the TIP and STIP.

Mr. Curtin asked if there were any projects that are not there that should be and visa versa. Ms. Longpine stated staff combined through the STIP, since it comes out before the TIP to make sure everything matched up and nothing was missed, at least the first years.

Dr. Crain made the motion to include the Project Lists in the Draft Transportation Plan. Commissioner Weter seconded and the motion carried unanimously.

D. MoDOT Draft FY 2017-2021 STIP

Ms. Fields stated that MoDOT adopts the Draft Statewide Transportation Improvement Program every year. The Board of Directors takes a look at it and endorses it. The STIP is a five-year program from FY 2017-2021. There was some unexpected funding available. MoDOT has worked to incorporate projects in the OTO area that were suggested at the February 18 Board of Directors meeting. There was a list of eighteen projects put in priority order at the meeting. Eight of the eighteen projects were addressed in the Draft STIP. She summarized the projects as listed in the agenda. The same projects will appear in the OTO Transportation Improvement Program at the August Board of Directors meeting. The STIP was open for public comment, but the comment was due on June 10th. The OTO sent a letter, that Commissioner Cirtin signed. The letter states how pleased the OTO is with the projects and that OTO was allowed to be partners in the development of the project list.

Mr. O’Neal made the motion to endorse the Draft FY 2017-2021 STIP. Mr. McClure seconded and the motion carried unanimously.

E. Discussion of Intersection Cost Share Proposal

Ms. Fields stated that as the Statewide Transportation Improvement Program was developed, OTO had proposed a Local Intersection Cost Share Program with the MoDOT Southwest District. As funds came down through the funding formula, some funds were set aside to fund the Cost Share Program before looking at other projects. A list of possible Cost Share Projects was reviewed by the member jurisdictions. Only projects that the local jurisdiction could match at 50 percent and that the jurisdiction were likely to do were to be considered. Those projects are what the list has been whittled down from. The projects have been scored. There is money in FY 2018 or FY 2020. The projects have been assigned to either 2020 or 2019. The projects cannot all be done in 2018, but between the two years the list can be covered. It is expected that there will be enough money to cover the projects, so the projects will not have to be ranked. The projects will not have to be ranked, but OTO will require an application to show that the jurisdiction is serious and agreeing to participate in the project. Once the Commission approves it in July, the OTO will work with MoDOT to get those project estimates. This is the best shot at what the projects would cost without real engineering numbers. Then the projects applications will be sent to MoDOT. MoDOT will send out Program Agreements, just like any other Cost Share. The Council or Aldermen will have to approve the agreements. Those TIP Amendments will be done in the fall, to get the projects programmed officially. The right-of-way purchases could be as early as 2017. Construction could begin in FY 2018, which would begin in October 2017.

Mr. Weter inquired if the Miranda Beadles had talked to the OTO about the intersection project. Ms. Fields stated yes.

F. 3rd Quarter Financial Statements

Mr. Compton stated that there were a couple of minor corrections to the financial statement that had been passed out. On the Profit and Loss statement the expenses are \$530,484.79, which is 64.7 percent of the budgeted expenses. A couple of major expenditures were completed in the third quarter. The Travel Model Scenarios were

completed with the cost of \$10,160.00. Promotional items for public comment booths in the amount of \$2,236 and the purchase of the Kindles to replace the printed agendas. Many of the Board members are aware that the City of Springfield went through that process of eliminating some printing a few years ago. There were also move related expenses in the amount of \$10,673. The OTO was able to utilize \$58,000 of In-Kind Match through the end of the third quarter. The available bank balance has unrestricted funds in the amount of \$351,274.27.

Mr. Weter made the motion to accept the Third Quarter Financial Statements. Mr. Bodenhamer seconded and the motion was carried unanimously.

G. FY 2016-2017 UPWP Administrative Modification

Ms. Parks stated that the Board of Directors had approved the Fiscal Year 2017 Unified Planning Work Program at the last meeting. The UPWP was sent up to MoDOT and ONEDOT for approval. MoDOT signed off on it but ONEDOT had one request, that a change be made to the financial table. This is the first UPWP Administrative Modification. Funding is simply being moved between rows. She outlined the changes as found in the agenda.

III. Other Business

A. Board of Directors Member Announcements

Ms. Baltz stated that she had follow-up on the US 65 project. The completion date is November 17, 2017 for the portion to Evans Road. Mr. Weter asked if the continuation from Evans Road to CC had a time frame. Ms. Baltz stated it was in the Draft STIP right now, but the design work was just starting on the project.

B. Transportation Issues for Board of Directors Member Review

None.

C. Articles for Board of Directors Member Information

IV. Adjourn open meeting and call to order closed meeting.

Mr. Weter made the motion to adjourn the open meeting and call the closed meeting to order. Mr. Compton seconded and the open meeting was adjourned and the closed meeting was called to order.

V. Closed Meeting

Pursuant to RSMo 610.021(13), closed meetings are permitted for individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment.

Mr. Weiler made the motion to adopt the Executive Director Performance Objectives and give a 4% merit raise effective July 1, 2016. Mr. Childers seconded and the motion was carried unanimously by roll call vote.